

TRUANCY PROCEDURAL FLOWCHART

Definitions:

Truant: A student who is absent for part of or all of one or more days from school during which the school attendance officer, principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of the compulsory school attendance laws of 118.15 of the Wisconsin Statutes.

Habitual Truant: A pupil who is absent from school without an acceptable excuse under Wisconsin Statutes 118.15(4) for part or all of five or more days on which school is held during a school semester.

Allowable excuses from school attendance or exceptions to compulsory school attendance:

1. Physical or mental illness as excused by licensed medical provider
2. Written excuse by parents for up to 10 days
3. Written pre-excuse by parents for up to 10 days (family trips)
4. Written excuse by parent and principal to serve as an election official

Sequence of Responses when student is truant or unexcused absent:

